

# DRAFT

## Minutes of the Parks Committee Meeting Sunday, September 14, 2008

1. The meeting was called to order, at 3:00pm, by chairperson, Katie Ward.
2. Members Present: Katie Ward, Tony Flora, Mike Schaeffer, Melissa Haseman, a quorum was present.
3. Katie started the meeting by clarifying members of the parks committee versus citizens to be listed under those present. The parks committee has 6 members, plus a Town of Turtle Board member; the Town Board approves all parks committee members.
4. The agenda was amended to add under new business the following items: Budget and Stop Signs located at Bradley and Monroe Streets. Motion made by Tony Flora to approve the agenda and seconded by Melissa Haseman. Agenda approved.
5. Revision was made to the July 20<sup>th</sup> minutes for members present, removing Jim Brandenburg and listing him as present citizen. There was no meeting in August; therefore there were no minutes to approve. Motion was made by Melissa Haseman to accept the changes to the July 20<sup>th</sup> minutes and seconded by Tony Flora. July 20<sup>th</sup> minutes approved.
6. Katie Ward reported a balance of \$1400 in the Parks Committee fund.
7. Old Business Discussed: Katie Ward would like to table items individually so that they can be brought revisited and placed on the agenda in the future.
  - A. Toilet/Water Facilities - Mike Schaeffer restated the quote he received from Ace Portables for 3 months at \$75 a month for 3 portables with weekly service. He is still waiting to hear on who will be responsible for any type of vandalism or destruction should it occur. The committee members suggested having the facilities placed in the parks from May through September.
  - B. Lyndale Park Equipment – Melissa Haseman suggested the following items: swings and a climber, being purchased from BCI Burke Company out of Fond du Lac. The committee recommended purchasing the items by the end of this year and installing them in the spring of 2009. Katie Ward had spoken with Frank Wywialowski about installation of materials and he has offered his services for this project. Melissa Haseman will get a quote from BCI Burke Company and Katie Ward will submit it to the Town Board at the October meeting. Items suggested for next year's budget include: garbage cans, benches, bike racks.
  - C. Flashing Warning Signs – Monies would need to come from the impact fees and would need the Town Board approval. Katie Ward had mentioned that impact monies would be put on hold for spending until the Town has completed their research into the Barbara Lane issue.
  - D. Barbara Lane – The issues was tabled on a motion by Tony Flora and seconded by Mike Schaeffer. Approved.
  - E. Sidewalk from Community Center to Fire Station – The issues was tabled on a motion made by Melissa Haseman and seconded by Tony Flora. Approved.
  - F. Information Signage – Katie Ward talked with the County and they make signs like the one posted at the entrance of Sweet Allen Park; the cost would be \$350 a board. The issue was tabled on a motion made by Tony Flora and seconded by Mike Schaeffer. Approved.
  - G. Seal Coating Bike/Walk Path – The issue was tabled on a motion made by Tony Flora and seconded by Melissa Haseman. Approved.
  - H. MacMahon Park – Mike Schaeffer will follow up and see if the “walking beam” board had been removed and replaced.

8. New Business:
  - A. Stop Signs – Tony Flora suggested putting stop signs over by Lyndale Park along Monroe and Bradley Street, currently it is an uncontrolled intersection and a safety issue with the park and kids around. It was suggested that this item be passed onto the safety committee. Katie Ward will check with the Highway Department about the proper route for getting the signs installed.
  - B. Budget – As reported earlier there is \$1400 in the Parks Committee's fund and needs to be used by the end of the year or it will go back into the Town's general fund. The committee will use the monies available to purchase the playground equipment for Lyndale Park, with the Town Board's approval, and keep the remaining monies for emergencies. Katie Ward will ask about rolling over any unused monies into the Parks Committee's 2009 budget, along with presenting using some of the 2009 monies to rent the toilet facilities.
7. Next Meeting – Sunday, October 19, 2008 will be held at Lyndale Park weather permitting; in lieu of bad weather the meeting will be held at the Town's Community Center.
8. The meeting was adjourned at 3:27pm, on a motion made by Tony Flora and seconded by Melissa Haseman. Approved.

Respectfully Submitted,  
Melissa Haseman  
-Secretary/Treasurer Parks Committee